



**children's home & aid**

March 16, 2020

Dear Parent/Guardian,

The health and safety of our students, staff, and families is a top priority of Children's Home & Aid. Because of the national attention focused on the Novel Coronavirus, also known as COVID-19, we have made the decision to close all early childhood learning centers effective March 17-30 in efforts to protect students, staff, and families.

We understand the important role that Children's Home & Aid plays in your family's childcare needs. While regrettable, we feel this is the most responsible course of action based on the need to consider the health and well-being of our staff, children, families, and the community -at-large. Further, we want you to know that this is not a decision we made lightly and hope we have your understanding.

As you can appreciate, these are unprecedented times we are experiencing, with new developments occurring every hour. It's important to navigate our way through this in the best way possible. In the meantime, please continue to practice safe hygiene, including:

- Washing your hands frequently with soap and water for at least 20 seconds is best. An alcohol-based hand sanitizer that contains at 60% alcohol is a suitable alternative.
- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose, and mouth.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash and wash your hands immediately (if you do not have a tissue, use your sleeve and not your hands).
- Routinely clean and disinfect frequently touched objects and surfaces.

Moreover, if you should need to contact us directly during closure. We have included site management staff contact information.

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For the most up-to-date resources and reliable information, please visit:

- [www.cdc.gov/coronavirus](http://www.cdc.gov/coronavirus)
- [www.cdc.gov/coronavirus/2019-ncov/about/steps-when-sick.html](http://www.cdc.gov/coronavirus/2019-ncov/about/steps-when-sick.html)
- <http://dph.illinois.gov/topics-services/diseases-and-conditions/diseases-a-z-list/coronavirus>

Children's Home & Aid also has a webpage dedicated to resources about COVID-19. Visit <https://www.childrenhomeandaid.org/coronavirus/> for information on program and site closures and resources on keeping healthy and explaining the virus to your children.

In partnership,

Dawnielle Jeffrey,  
Vice President, Early Childhood Services  
Children's Home & Aid



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16 de marzo, 2020

Estimados padres/tutores,

La salud y seguridad de nuestros estudiantes, personal y familias es nuestra prioridad de Children's Home & Aid. Por la atención nacional que han enfocado en esta novedad del Coronavirus, también conocida como COVID-19, hemos tomado la decisión de cerrar todos los centros de educación temprana comenzando del 17-30 de marzo para proteger a los estudiantes, personal e familias.

Entendemos el rol importante que Children's Home & Aid es para el cuidado de sus familias. Mientras lo sentimos, sabemos que es lo más responsable basado en las necesidades consideradas de salud y el bienestar del personal, los niños, las familias y la comunidad. Queremos que sepa que esto no fue una decisión fácil y esperamos su comprensión.

Como usted lo puede comprender, estos son tiempo sin precedentes que estamos experimentando, con nuevos desarrollos ocurriendo cada hora. Es importante que navegamos por estos momentos de la mejor manera posible. Mientras tanto, continúe practicando higiene segura, incluyendo:

- Lavarse las manos frecuentemente con jabón y agua por 20 segundos es la mejor manera. Desinfectante de manos que sea basado en alcohol que tenga por lo menos el 60% de alcohol es otra alternativa.
- Evite contacto cercano con personal enfermas.
- Evite tocarse los ojos, nariz y boca.
- Cúbrase su toz, destornudo con kleenex, después tírelo a la basura y lávese las manos inmediatamente (si no tiene kleenex use su manga en lugar de sus manos).
- Limpie y desinfecte áreas o superficies que toca frecuentemente.

Además, si necesita comunicarse con nosotros durante el tiempo que estamos cerrados. Hemos incluido información del personal del equipo administrativo.

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Para la información más reciente y actual por favor refiérase a los recursos de información a continuación para más información visite:

- [www.cdc.gov/coronavirus](http://www.cdc.gov/coronavirus)
- [www.cdc.gov/coronavirus/2019-ncov/about/steps-when-sick.html](http://www.cdc.gov/coronavirus/2019-ncov/about/steps-when-sick.html)
- <http://dph.illinois.gov/topics-services/diseases-and-conditions/diseases-a-z-list/coronavirus>

Children's Home & Aid también tiene una página de internet dedicada a recursos sobre la COVID-19. visite <https://www.childrenshomeandaid.org/coronavirus/> para información en programas y cerrada de centros y recursos sobre cómo mantenerse saludables y como explicarles el virus a sus hijos.

En alianza con,

Dawnielle Jeffrey,  
Vicepresidente, servicios de educación temprana  
Children's Home & Aid